

CHARTER COMMISSION

PROPOSED AGENDA FOR JANUARY 8, 2019 MEETING

4:30 P.M. – **ROOM 320** OF CITY HALL

- A. Administrative Business
 - a. Call Meeting to Order
 - b. Recording of Attendance
 - c. Approve Minutes of November 13, 2018 meeting
 - d. Set Order of Agenda
 - e. Communications

- B. Open Comment Period

- C. Committee Reports
 - Nominating committee

- D. Unfinished and Deferred Business

- E. New Business
 - Update on appointment process
 - Election of officers
 - Suggestions for topics for consideration in 2019

- F. Other business - as may be brought up by members

- G. Adjourn

CHARTER COMMISSION

MINUTES FOR NOVEMBER 13, 2018

4:30 P.M. – ROOM 104 CITY HALL

A. Administrative Business

- a. Call Meeting to Order: The meeting of the Commission was held in Room 104 of City Hall and was called to order by Chair Vince Barry at approximately 4:30 p.m.
- b. Recording of Attendance: **Present** were commission members, Vince Barry, Leigh Johnson, Robert Haeussinger, Jane Belau, Kathy Meyerle, Fred Suhler, Marcia Marcoux, and Dave Senjem. **Absent** were commission members, John Eckerman, Fran Bradley, Kellie Mueller, Carol Kamper, Stephanie Podulke, Ray Schmitz, and Dick Hall.
- c. Approval of Minutes: Motion and a second to approve minutes of September 11, 2018. Unanimous vote.
- d. Set Order of Agenda: Agenda set as offered.
- e. Communications: Goslee identified two memos relating to various options to change publication requirements that currently exists in the Charter and the draft annual report.

- B. Open Comment Period: Sue Lovejoy from the Rochester Post Bulletin wished to address the topic of the proposed change of publishing city ordinances. Ms. Lovejoy suggested that publishing ordinances provides a public benefit such as performing government related research, use as reference to another source, or to simply review public notices. Lovejoy indicated that Rochester did a residential survey with one section including a section on Communications. Lovejoy stated that 40% did refer to City website for notices while 38% referred to local newspaper. Lovejoy felt that with many individuals still referring to the newspaper as the primary resource, she asks the Commission to consider continuing publishing ordinances and other notices in the local newspaper. Ms. Lovejoy answered a few follow-up questions from the Commission members.

With no one else wishing to speak, open comment period was closed.

- C. Committee Reports: None

D. Unfinished and Deferred Business:

- a. Consideration of Section 6.07 Ordinance Publication: Various questions and concerns were addressed by Commission members regarding the proposed language as it relates to the time of effectiveness of the ordinance and how documents will be archived if posted on the website. Goslee addressed the concerns and indicated the Commission can specify the time of effectiveness and explained how the City maintains electronic documents for archival purposes. Kathy

Meyerle made a motion that ordinances be effective the day after publication, including publication on the City's website. Fred Suhler seconded. Upon further discussion, vote was taken: Aye – 8; Nay – 0; no abstentions. Motion carried.

After brief discussion, the Commission would like to entertain a discussion to be held for another day as it relates to retention policies.

E. New Business:

a. Consideration of Section 8.03 – Approval of City Clerk: Goslee addressed the Board and stated that as the language currently reads, the City Clerk can hire and fire the Deputy City Clerk, which is not consistent with current policies, the collective bargaining agreement and state law. Goslee recommends this section be repealed in its entirety. After brief discussion on historical background, Leigh Johnson motioned to repeal section 8.03. Marcia Marcoux seconded. With no other discussion, vote taken. Aye – 7; Nay – 0; no abstentions. Motion carried.

b.) Approval of Annual Report for 2018: Chair Vince Barry inquired with the Commission if there were any questions or concerns relative to the draft version of the 2018 Annual Report. With no changes to be made, staff attorney Goslee will finalize for signature and filing with Chief Judge of Third Judicial District.

F. Other business: Member Robert Haeussinger indicated that after 16 years of service on the Commission, he has decided to step down from the Commission and provide an opportunity for others to serve. The Commission thanked him for his time and service to the community.

Chair Vince Barry outlined the handout referencing the 2019 meeting dates and addressed the need for volunteers for the nominating committee for 2019.

G. Adjourn: Next meeting will be January 8, 2019 at 4:30 p.m. **in conference room 320** of City Hall. Fred Suhler motion to adjourn; seconded by Leigh Johnson. Meeting adjourned at 5:10 p.m.